



**REGULAR BOARD MEETING MINUTES**

TUESDAY, NOVEMBER 24, 2015

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

**ATTENDEES**

**Trustees**

Eve Flynn	Chairperson
Elaine Young	Vice Chairperson
Julie Austin	Trustee
Jacob Gair	Trustee
Barry Kurland	Trustee

**Administration**

Rollie Koop	Superintendent of Schools
Ron Amos	Secretary Treasurer
Ryan Hung	Assistant Secretary Treasurer
Dino Stiglich	General Manager of Operations
Karin Hergt	Executive Assistant (Recording Secretary)

**Education Partners**

Mount Arrowsmith Teachers' Association (MATA)  
Qualicum District Principals/Vice Principals Association (QDPVPA)  
District Parents Advisory Council (DPAC)

1. **CALL TO ORDER**

Chair Flynn called the meeting to order at 7:00 p.m.

2. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

3. **ADOPTION OF THE AGENDA**

**15-78R**

*Moved* Trustee Young *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

**4. APPROVAL OF THE CONSENT AGENDA**

- a. Adoption of Regular Board Meeting Minutes: October 27, 2015
- b. Ratification of In Camera Board Meeting Minutes: October 20, 2015
- c. Ratification of Voucher No. 15-10 in the amount of \$2,213,113.95
- d. Approval in Principle for a Ballenas Secondary School Band Student Field Trip to Alberta May 13-18, 2016
- e. Ministry News Releases
  - More school districts coming online to MyEducation BC
  - Education minister agrees with all recommendations in OAG report
  - BC Lions youth summit kick-starts kids careers
  - Crime prevention starts at school and at home
  - BC invests today to make sure schools last well past tomorrow
- f. Reports from Board Representatives to Outside Organizations
  - BCSTA Provincial Council (*Trustee Flynn*)
  - District French Advisory Committee (*Trustee Flynn*)
  - Oceanside Building Learning Together Society (*Trustee Young*)
  - Tribune Bay Outdoor Education Centre Society (*Trustee Austin*)
  - District 69 Recreation Commission (*Trustee Austin*)
- g. Status of Action Items

**15-79R**

*Moved* Trustee Gair                      *Seconded* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of November 24, 2015, as amended.  
CARRIED UNANIMOUSLY

**5. DELEGATIONS AND PRESENTATIONS (10 MINUTES)**

None

**6. BUSINESS ARISING FROM THE MINUTES**

None

**7. TRUSTEE HIGHLIGHTS****Trustee Gair**

- Spent a lunch hour with Kwalikum Secondary students earlier this month and presented them with positions that were available with the Town of Qualicum Beach. Six students attended, were engaged for the duration of the lunch break and the discussions compelled one of the students to apply for one of the positions with the Town.

**Trustee Austin**

- Extended congratulations to the Literacy Alberni Society in Port Alberni, which has received the Library of Congress Literacy Award from the Library of Congress based in Washington, DC. The Society was one of 17 chosen out of 90 organizations worldwide to receive recognition in the best practices category. Port Alberni region has a large immigrant population, low high school graduation rate and extreme geographic isolation, with a 41% functional illiteracy rate. Earlier in the year the Society was also awarded \$5000 from ABC Life Literacy Canada for its English as a second language (ESL) program.

- Congratulations to the Kwalikum Secondary Senior Boys Soccer Team who are playing in the provincial. They won two games that day.

#### **Trustee Young**

- Acknowledged the PQB News for the article in that day's paper highlighting the contents of the advocacy letter the Board wrote to the Minister of Education.
- Commended the Qualicum District Parents Advisory Council for hosting meetings which are being touted as being informative and enjoyable.

#### **Trustee Kurland**

- Shared a picture of the remnants of a set of small coat hooks still visible at the Qualicum Commons, including the first names of some of the elementary students who attended the site as Qualicum Beach Elementary School prior to its closing. He felt it was a poignant reminder of all of the students who have attended the school since its inception, and that in a short time there will not be any students in the district who had ever attended school at that site.

#### **Trustee Flynn**

- Appreciation to the Transportation Department and the drivers who volunteer each year to transport veterans from the Remembrance Day ceremonies.
- Attended activities at Nanoose Bay Elementary as part of a sequence of Discovery Days occurring at the school over the next 6 weeks. Students attended interspaced activities including animation, Search & Rescue, bridge building with spaghetti, and the Egg Drop Project (how to drop an egg without breaking it). The stations generated lots of opportunity and examples of creating thinking and learning.

#### **Superintendent Koop**

- Announced that this is the first year the District will be guaranteed that a Ballenas Whalers alumnus will have their name engraved on the Canadian Football League's Grey Cup. Justin Sorensen will be playing on the Edmonton Eskimos team against the Ottawa Redblacks team, of which Andrew Marshall is a member. Having two graduates of Ballenas Secondary School competing at the highest level of professional football in Canada is a tribute to the staff who continue to work in that program.

### **8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)**

Norberta Heinrichs, President, thanked the Board for its advocacy letter to the Minister of Education and supporting the BC School Trustees Association and the BC Teachers' Federation's recommendations to the Select Standing Committee on Finance and Government Services.

She then questioned the timing of the Ministry's media release announcing additional districts being brought online to MyEducation BC when the program is not meeting performance requirements and, from what she has seen of her children's report cards, does not provide any additional information to the final product.

Ms. Heinrichs noted that, while there continue to be concerns about the system in terms of technology, the movement away from teachers having administrative rights with which to deal with some of the smaller technological issues in-house is problematic and discouraging some teachers from using technology altogether.

Ms. Heinrichs reported that, to date, the MATA Executive has ratified 13 members to serve on the joint committee for a collaboration of education partners (the BC Teachers' Federation, BC Schools Superintendents Association, BC Principals' and Vice-Principals' Association, the Federation of Independent School Associations of BC and the Ministry of Education) to structure a pathway for investigating curriculum.

MATA is looking forward to reactivating the Curriculum Implementation Advisory Committee and will begin its application and selection process this week to identify member representatives to serve on the Committee which will make recommendations in support of curriculum directions and needs. It is hoped that the Committee will facilitate the pathway, this year and in future years, to allow teachers to teach new curriculum well-resourced and supported.

**9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)**

No Report

**10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)**

Jalyn Sorg, Co-Chair, reminded the Board that the next DPAC meeting will be held on Wednesday, November 25<sup>th</sup>. She attributed the success of the DPAC meetings to the role trustees and senior staff have taken to attend the meetings and help parents gain an understanding of what is going on at the District level. Further to that, after having attended a BCCPAC Summit with her Co-Chair a couple of weeks ago and hearing some of the challenges other Districts' PACs are experiencing between parents and teachers and parents and senior staff, she appreciates the accessibility of the Board and Senior Staff in the Qualicum School District who make parents feel that they are being heard and are part of the education team.

She then noted that the location for the DPAC breakfast scheduled for Thursday, December 4<sup>th</sup> has been changed to the Quality Resort Bayside (not Tigh-Na-Mara as originally planned) from 9:30 to 11:30 a.m.

On the evening of December 4<sup>th</sup>, the Qualicum Beach Elementary School is hosting a movie night and Trustee Gair was invited to provide assistance that night, beginning at 5:30 p.m.

**11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD (10 MINUTES)**

None

**12. ACTION ITEMS**

- a. **Capital Project Bylaw Future Boiler Replacements - Nanoose Bay Elementary School**

**15-80R**

*Moved* Trustee Gair *Seconded* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Capital Project Bylaw 126974 for the 2015/16 fiscal year at its Regular Board Meeting of November 24, 2015.

**CARRIED UNANIMOUSLY**

**15-81R**

*Moved* Trustee Gair *Seconded* Trustee Young  
**THAT** the Board of Education of School District 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 126974 in the amount of \$89,000 for the 2015/16 fiscal year.  
CARRIED UNANIMOUSLY

**15-82R**

*Moved* Trustee Austin *Seconded* Trustee Gair  
**THAT** the Board of Education of School District 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 126974 in the amount of \$89,000 for the 2015/16 fiscal year.  
CARRIED UNANIMOUSLY

**15-83R**

*Moved* Trustee Kurland *Seconded* Trustee Gair  
**THAT** the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 126974 in the amount of \$89,000 for the 2015/16 fiscal year.  
CARRIED UNANIMOUSLY

**b. Capital Project Bylaw Future Boiler Replacements - Bowser Elementary School**

**15-84R**

*Moved* Trustee Gair *Seconded* Trustee Kurland  
**THAT** the Board of Education of School District 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Capital Project Bylaw 127021 for the 2015/16 fiscal year at its Regular Board Meeting of November 24, 2015.  
CARRIED UNANIMOUSLY

**15-85R**

*Moved* Trustee Young *Seconded* Trustee Kurland  
**THAT** the Board of Education of School District 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 127021 in the amount of \$220,000 for the 2015/16 fiscal year.  
CARRIED UNANIMOUSLY

**15-86R**

*Moved* Trustee Gair *Seconded* Trustee Austin  
**THAT** the Board of Education of School District 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 127021 in the amount of \$220,000 for the 2015/16 fiscal year.  
CARRIED UNANIMOUSLY

**15-87R**

*Moved* Trustee Gair *Seconded* Trustee Kurland  
**THAT** the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 127021 in the amount of \$220,000 for the 2015/16 fiscal year.  
CARRIED UNANIMOUSLY

**c. Capital Project Bylaw Future Boiler Replacements – Bus Replacement**

**15-88R**

*Moved* Trustee Gair *Seconded* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Capital Project Bylaw 127048 for the 2015/16 fiscal year at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

**15-89R**

*Moved* Trustee Young *Seconded* Trustee Gair

**THAT** the Board of Education of School District 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 127048 in the amount of \$171,168 for the 2015/16 fiscal year.

CARRIED UNANIMOUSLY

**15-90R**

*Moved* Trustee Gair *Seconded* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 127048 in the amount of \$171,168 for the 2015/16 fiscal year.

CARRIED UNANIMOUSLY

**15-91R**

*Moved* Trustee Austin *Seconded* Trustee Gair

**THAT** the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 127048 in the amount of \$171,168 for the 2015/16 fiscal year.

CARRIED UNANIMOUSLY

**13. INFORMATION ITEMS**

**a. Educational Programs Update**

No Report

**b. Education Planning Update**

Superintendent Koop advised that senior staff are on the pathway to formulating an engagement process for students in the district as part of the education planning. The ThoughtExchange process will be used to solicit feedback from students and trustee input is being sought on the formulation of the questions to ensure they are relevant and engaging for youth.

**c. Class Size Report – October 15, 2015**

Superintendent Koop presented the annual fall report on class size in the District as of October 15, 2015, noting that the classes marked with a double asterisk are those that are excluded from class size consultations as they are not considered to be oversize in terms of consultation process with teachers. Many of the numbers reported will have already changed as a result of in and out-flow of students. Trustees who wish to review more details data about the class compositions can review the information which is available in a confidential manner in the Superintendent's office.

**14. CORRESPONDENCE ATTACHED**

- a. **Letter from the Board to the Minister of Education** - in support of the recommendations made by the BC School Trustees Association and the BC Teachers' Federation to the Select Standing Committee on Finance and Government Services.

**15. POLICY**

- a. **Board Policy 3001: Living Wage (NEW)**

**15-92R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) give second reading to adopt School District No. 69 (Qualicum) Board Policy 3001: *Living Wage* and its attendant Administrative Procedures, at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

**15-93R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) give third and final reading to adopt School District No. 69 (Qualicum) Board Policy 3001: *Living Wage* and its attendant Administrative Procedures, at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

- b. **Board Policy 6190: Workplace Bullying and Harassment (*including Sexual Harassment*)**

**15-94R**

*Moved* Trustee Flynn *Seconded* Trustee Kurland

**THAT** the Board of Education of School District 69 (Qualicum) give second reading to adopt the revisions to School District No. 69 (Qualicum) Board Policy 6190: *Workplace Bullying and Harassment (including Sexual Harassment)*, and its attendant Administrative Procedures, at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

**15-95R**

*Moved* Trustee Flynn *Seconded* Trustee Kurland

**THAT** the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the revisions to School District No. 69 (Qualicum) Board Policy 6190: *Workplace Bullying and Harassment (including Sexual Harassment)*, and its attendant Administrative Procedures, at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

**c. Board Policy 5015: Conduct of Coaches (NEW)**

**15-96R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District 69 (Qualicum) give second reading to adopt School District No. 69 (Qualicum) Board Policy 5015: *Conduct of Coaches*, and its attendant Administrative Procedures, at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

**15-97R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District 69 (Qualicum) give third and final reading to adopt School District No. 69 (Qualicum) Board Policy 5015: *Conduct of Coaches*, and its attendant Administrative Procedures, at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

**d. Board Policy 3050: Cooperation of School and Learning Communities**

**15-98R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) give second reading to adopt the revisions to School District No. 69 (Qualicum) Board Policy 3050: *Cooperation of School and Learning Communities*, and its attendant Administrative Procedures, at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

**15-99R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the revisions to School District No. 69 (Qualicum) Board Policy 3050: *Cooperation of School and Learning Communities*, and its attendant Administrative Procedures, at its Regular Board Meeting of November 24, 2015.

CARRIED UNANIMOUSLY

**16. TRUSTEE ITEMS**

**a. Motion to Vancouver Island School Trustees Association re: the Contract between the Ministry and Fujitsu (MyEducation BC)**

Trustee Kurland stated that, further to discussions regarding the challenges being experienced by districts trying to use MyEducation BC, he believed it was important that trustees advocate for their staff by urging the BC School Trustees Association to urge the Ministry to seek a resolution for compensation

**15-100R**

*Moved* Trustee Kurland *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the submission of the following motion to the Vancouver Island School Trustees Association's (VISTA) meeting on November 28, 2015:



*THAT the Vancouver Island School Trustees Association's (VISTA) request that the Board of Directors of the BC School Trustees' Association (BCSTA) urge the Ministry of Education to seek a resolution with compensation from Fujitsu (MyEducation BC), for failing to meet the performance requirements of its contract with the Ministry and that such compensation should address unanticipated costs associated with the system performance issues.*

CARRIED UNANIMOUSLY

**b. Christmas Oranges**

**15-101R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the purchase and delivery by Trustees of 'Christmas oranges' to staff at all District work sites.

CARRIED UNANIMOUSLY

**17. NEW OR UNFINISHED BUSINESS**

None

**18. PUBLIC QUESTION PERIOD**

None

**19. ADJOURNMENT**

Trustee Gair moved to adjourn the meeting at 7:38 p.m.

*Original signed copy on file*

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SECRETARY TREASURER